



Greenwich Hill Homeowners Association

October 2025

Dear Greenwich Hill Homeowner,

Greenwich Hill HOA will be issuing **new parking hangtags which will be effective February 1, 2026**. All existing parking hang tags will be replaced and they will not be valid after January 31, 2026. The new hang tags will be a different color than the current passes, and will be issued through the Keymont Community Management Woodbridge office.

Enclosed is the new registration form. Greenwich Hill requires that you provide a completed application with valid contact information to obtain your new hang tags. Owners accounts should be in good standing with the Association. **Incomplete applications with missing information will not be processed**

If you are a renter, you must have a signed and valid lease on file to obtain the new parking tag. **Please note that this application must be signed by the owner of the property and the renter (if applicable) in order to be processed.**

If you own more than one property in the Association, please make a copy of the application and send one in for each property that you own.

Completed registration forms and necessary documentation may be mailed, emailed or dropped off at our Woodbridge office dropbox, between now and January 31, 2026. **Parking passes will be distributed after January 5th, even if you turn it in early.** This will avoid duplication and confusion of passes for residents and the towing company. Emailed registration forms should be sent to Heidi Petty at hpetty@ghacm.com. Paper applications go to:

Greenwich Hill HOA
c/o Keymont Community Mgmt
3421 Commission Court #201
Woodbridge, Virginia 22192

A copy of the Parking Resolution is available on the Homeowner Portal – owners may download the document for tenants.

Any vehicles parked onsite with an old (green tree) tags will be subject to towing after January 31, 2026. Thank you for your prompt attention to this matter.

Sincerely,

Michelle Grayson
Portfolio Manager
Keymont Community Management



GREENWICH HILL HOA 2026 PARKING REGISTRATION FORM

OWNER INFORMATION

Owner(s) Name _____
Please Print

Unit Address _____

Owner's Address _____
(If different from the Unit Address)

Home Phone - _____ Cell Phone - _____ (contact # required)

EMAIL: _____ (required)

Tenant/Resident Information (If Applicable):

Name of Renter(s) _____

Renter Home Phone - _____ Cell Phone - _____

EMAIL: _____ (required)

If the unit is managed by a property manager/company, please submit the following information:

Name of Person and/or Company _____

Address _____ EMAIL _____

Office Phone () _____ Cell Phone () _____

Vehicle #1

Make _____ Model _____ Year _____

Color _____ State _____ License Plate # _____

Vehicle #2

Make _____ Model _____ Year _____

Color _____ State _____ License Plate # _____

Owner Signature & Date _____

Renter Signature & Date _____

FOR OFFICE USE ONLY:

NEW HANG TAG#: _____ DATE PROCESSED: _____